



USE OF THE LIBRARY BY CHILDREN POLICY

General

Parents and/or legal guardians are solely responsible for their children while they are in the Glencoe Public Library (Library).

Children under 5 years old

Children under the age of 5 must be in the immediate supervising vicinity of an adult or responsible caregiver 14 years of age or older.

Children from 5 to 8 years of age

Children under 8 years of age must be accompanied at all times by a parent or responsible caregiver 14 years of age or older.

Library programs

A parent or responsible caregiver must remain in the Library while their child under the age of 8 attends a supervised library program. The Library may require an adult or responsible caregiver to directly supervise a child under the age of 8 during designated programs.

Emergency Closings

In the case of an emergency closing, a designated Library staff member will assist unaccompanied children in contacting their parent or responsible caregiver who can transport the child from the library. If such an individual cannot be reached after one hour, the designated Library staff member will notify the Glencoe Public Safety Department.

Unattended children at closing

All children must be picked up by the Library's posted regular closing time. The Library reserves the right to notify the Glencoe Public Safety Department if children are left for more than 15 minutes after the Library's regular closing time.

Adopted	November 16, 2016
Reviewed	
Revised	